

## Certificate of Achievement Requirements

Complete all department requirements for the certificate with a cumulative grade point average (GPA) of 2.0 or better. Candidates for a Certificate of Achievement are required to complete at least 20% of the department requirements through SBCC.

### Department Requirements

(Total Department Units: 34-35)

<i>Current Course No.</i>	<i>Previous Course No.</i>	<i>Title</i>	<i>Units</i>	<i>Institution &amp; Course No.</i>	<i>Grade</i>	<i>Units (s/q)</i>	<i>Term</i>
• ACCT 110	(10)	Introduction to Accounting	4.0				
• BUS 103	(BUSAD 103/3)	Business Mathematics	3.0				
• CA 113	(HRC 113)	Hospitality Sanitation and Safety	2.0				
• CA 117	(HRC 117)	Culinary Fundamentals I	2.0				
• CA 121	(HRC 121)	Principles of Pantry	2.0				
• CA 200	(225/HRC 225)	Food Service Practicum	2.0				
• COMP 101	(COMAP 101/OIS 142&CIS 109)	Introduction to Computer Applications	4.0				
• HM 290*	(none)	Hotel Work Experience	3-4				

\* Note: HM 290 must be taken in the summer.

*Plus complete four of the following courses:*

• HM 150	(HRC 150)	Hospitality Law	3.0				
• HM 151	(HRC 151)	Front Office Operations	3.0				
• HM 152	(HRC 152)	Housekeeping Operations	3.0				
• HM 153	(HRC 153)	Food and Beverage Operations	3.0				
• HM 256	(HRC 256)	Supervision in the Hospitality Industry	3.0				
• HM 257	(HRC 257)	Hospitality Sales and Marketing	3.0				
• HM 258	(HRC 258)	Security and Loss Management	3.0				
• HM 259	(HRC 259)	Training & Develop Skills for Hosp Prof	3.0				

Recommended Course Sequence: Fall Semester: BUS 103, COMP 101, HM 151 or 152, HM 256, HM 259; Spring Semester: ACCT 110, HM 150 or 153, HM 257 or 258, CA 117, CA 121; Summer Session: HM 290; Fall Semester: HM 151 or 152, HM 256, HM 259, CA 200; Spring Semester: HM 150 or 153, HM 257 or 258.

### Additional Program Information

For further information, contact the Counseling Center, 965-0581, Ext. 2285, or Randy Bublitz, 965-0581, Ext. 2457.

**Associate Degrees and Certificates of Achievement (In alphabetical order) - For a complete list of programs of study (associate degrees, certificates, skills competency awards and department awards) and requirements, go to [http://www.sbccc.edu/appl/degrees\\_certificates.php](http://www.sbccc.edu/appl/degrees_certificates.php).**

Accounting (AS)  
 Accounting/Assistant Bookkeeper IV (C)  
 Administration of Justice (AA/AS/C)-3 emph. avail (AS&C), 1(AA)  
 Administration of Justice for Transfer (AS-T)  
 Alcohol and Drug Counseling (AA/C)  
 American Sign Language (AA)  
 Animation and Gaming (AA/C)  
 Anthropology (AA)  
 Anthropology for Transfer (AA-T)  
 Applied Photography (AA/C)  
 Art (AA) - 2 emphases available  
 Art History for Transfer (AA-T)  
 Associate Child Care Teacher (C)  
 Automotive Services & Technology (AS/C)

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Biological Sciences (AA)  
 Black Studies (AA)  
 Business Administration (AA/C) – 3 emphases available for AA, 2 for C  
 Business Administration for Transfer (AS-T)

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Cancer Information Management (AS/C)  
 Chemistry (AA)  
 Chicano Studies (AA)  
 Commercial Music (C)  
 Communication (AA) - 2 emphases available  
 Communication Studies for Transfer (AA-T)  
 Computer App. & Office Mgmt (AS/C) - 2 emphases available  
 Computer Information Systems (AS) – Emph. in System Admin. available  
 Computer Network Engineering (AS/C)  
 Computer Science (AS/C)  
 Construction Technology (AS/C)  
 Cosmetology (AS/C)  
 Creative Writing (C) – 2 emphases available  
 Culinary Arts (AS/C)

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Database Programming and Applications Development (C)  
 Diagnostic Medical Sonography (C)  
 Diversity Issues in ECE (C)  
 Drafting/CAD (AS/C)

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Early Childhood Education (AS/C)  
 Early Childhood Education for Transfer (AS-T)  
 Economics (AA)  
 Economics for Transfer (AA-T)  
 Elementary Teacher Education (AA-T)  
 Engineering (AA/AS)  
 English (AA)  
 English for Transfer (AA-T)  
 Environmental Horticulture (AS/C) - 4 emphases available for AS, 1 for C  
 Environmental Studies (AA)  
 Ethnic Studies (AA)

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Film Production (AA)  
 Film and Media Studies (AA)  
 Finance (AA/C)  
 French (AA)

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Geography (AA)  
 Geography for Transfer (AA-T)  
 Geological Sciences (AS)  
 Geology for Transfer (AS-T)  
 Global Studies (AA)  
 Graphic Design & Photography – Graphic Design Conc. (AA/C)

Health Information Technology (AS)  
 Healthy Aging (AA)  
 History (AA)  
 History for Transfer (AA-T)  
 Honors (C/C with highest honors) – 2 emphases available  
 Hospitality (AS/C)  
 Infant/Toddler Development (C)  
 Interior Design (AA/C)  
 International Business (AA/C)  
 Introduction to Graphic Design (C)

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Journalism (AA/C)  
 Journalism for Transfer (AA-T)

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Kinesiology for Transfer (AA-T)

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Law & Society (AA) - Emphasis in Criminal Justice available  
 Liberal Arts (AA) – Emphasis in Biomedical Sciences  
 Liberal Arts & Sciences (AA) – 3 emphases available  
 Liberal Studies (AA) – Emphasis in Education

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Marine Diving Technician (AS/C)  
 Marketing (AA/C)  
 Mathematics (AA)  
 Mathematics for Transfer (AS-T)  
 Media Arts (AA/C)  
 Medical Coding Specialist (C)  
 Middle East Studies (AA)  
 Music (AA)

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Native American Studies (AA)  
 Natural History (AA)  
 Nursing - ADN (AS)

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PC Support/Network Management (C)  
 Philosophy (AA)  
 Philosophy for Transfer (AA-T)  
 Physical Education (AA) – Emphasis in Athletic/Personal Fitness avail.  
 Physics (AA/AS)  
 Physics for Transfer (AS-T)  
 Political Science (AA)  
 Political Science for Transfer (AA-T)  
 Post-Professional Practice in ADC (C)  
 Psychology (AA)  
 Psychology for Transfer (AA-T)

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Radiography (AS)  
 Real Estate (AS/C)

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School-Age Care (C)  
 Sociology (AA)  
 Sociology for Transfer (AA-T)  
 Spanish (AA)  
 Spanish for Transfer (AS-T)  
 Studio Arts for Transfer (AA-T)

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Theatre Arts (AA) - 3 emphases available  
 Theatre Arts for Transfer (AA-T)  
 Transfer – CSU General Education Breadth Pattern (C)  
 Transfer – IGETC (C)

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Vocational Nursing (AS/C)

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Wastewater Technology Education (C)  
 Water Technology Education (C)

Key: (AA)=Associate in Arts; (AA-T)=Associate in Arts for Transfer; (AS)=Associate in Science; (AS-T)= Associate in Science for Transfer; (C)=Certificate of Achievement



Santa Barbara City College

# Hospitality

2017-18

## Certificate of Achievement in Hospitality

Students in this distance learning certificate program must be employed at least part-time in the Hospitality Industry. HM courses require two hours of lecture each week in addition to the completion of structured, clearly defined activities in a hospitality setting. Part-time students who enroll in two 8-week HM courses each semester will complete this certificate in two years.

Students who successfully complete the required course final examinations will be awarded an American Hotel and Lodging Association (AH & LA) course certificate for each course. Additionally, students who successfully complete all course final examinations will earn the prestigious Hospitality Operations Certificate from the AH & LA.

## Careers in Hospitality

This certificate is designed to provide the training necessary to move from entry-level to supervisory and assistant manager positions in Front Office, Housekeeping, and Food and Beverage Departments of hotels, resorts, and inns.

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